

**Community Library Association**

**Board Meeting Minutes**

**(In-Person and Zoom)**

**7/21/25**

**Board members in attendance:** Dave Bennett, Steve Lackey, Kathleen Freyvogel, Lauren Gleason, Susan Skowron, Megan Shaw, Heidi Brayer

**Staff members in attendance:** Jill McConnell, Kelley Beeson

**Other Attendees:** Jim Mitnick

1. Meeting called to order at 7:04 – Steve Lackey
2. Approve 5/19/25 minutes motion to approve - APPROVED
3. Treasurer's Report - Dave Bennett
  - a. June Financials were reviewed.
4. Director's Report – Jill McConnell
  - a. PANO Consultant Proposal
    - i. Work with consultant to address organizational chart, budget, and new positions – motion to approve - APPROVED
  - b. Summer Reading Party
    - i. All board members are invited to attend and/or volunteer to help at the event on Saturday, August 9<sup>th</sup> from 2-4 at Allegheny Rivertrail Park. Email Jill if you're available. Set up starts at 11am.
5. Summer Board Retreat Saturday, July 26<sup>th</sup> – Steve Lackey
  - a. Retreat Topics
    - i. Ballot initiative
    - ii. Finances and Fundraising
    - iii. Board Succession
6. Other Business
  - a. Municipality Visits – Jill McConnell
    - i. Fall meetings to provide library updates
      - a. Fox Chapel: 8/18 6pm
      - b. Blawnox: 9/10 6:30pm
      - c. Waiting to hear back from O'Hara, Sharpsburg, Aspinwall and Indiana
7. Governance Committee Report – Steve Lackey
  - a. Open Board Position Update
    - i. Interviewing 3 candidates
8. Construction Update – Jim Mitnick
  - a. Expected completion by early December
  - b. Lower-Level tour given

Meeting adjourned at 7:44 p.m.

Respectfully submitted by: Kate Vavpetic, Secretary