

Community Library Association

Board Meeting Minutes

(In-Person and Zoom)

7/21/25

Board members in attendance: Dave Bennett, Steve Lackey, Kathleen Freyvogel, Lauren Gleason, Susan Skowron, Megan Shaw, Heidi Brayer

Staff members in attendance: Jill McConnell, Kelley Beeson

Other Attendees: Jim Mitnick

1. Meeting called to order at 7:04 – Steve Lackey
2. Approve 5/19/25 minutes motion to approve - APPROVED
3. Treasurer's Report - Dave Bennett
 - a. June Financials were reviewed.
4. Director's Report – Jill McConnell
 - a. PANO Consultant Proposal
 - i. Work with consultant to address organizational chart, budget, and new positions – motion to approve - APPROVED
 - b. Summer Reading Party
 - i. All board members are invited to attend and/or volunteer to help at the event on Saturday, August 9th from 2-4 at Allegheny Rivertrail Park. Email Jill if you're available. Set up starts at 11am.
5. Summer Board Retreat Saturday, July 26th – Steve Lackey
 - a. Retreat Topics
 - i. Ballot initiative
 - ii. Finances and Fundraising
 - iii. Board Succession
6. Other Business
 - a. Municipality Visits – Jill McConnell
 - i. Fall meetings to provide library updates
 - a. Fox Chapel: 8/18 6pm
 - b. Blawnox: 9/10 6:30pm
 - c. Waiting to hear back from O'Hara, Sharpsburg, Aspinwall and Indiana
7. Governance Committee Report – Steve Lackey
 - a. Open Board Position Update
 - i. Interviewing 3 candidates
8. Construction Update – Jim Mitnick
 - a. Expected completion by early December
 - b. Lower-Level tour given

Meeting adjourned at 7:44 p.m.

Respectfully submitted by: Kate Vavpetic, Secretary