

Library 3D Printing Request Form



Contact Information

Name: _____
Library card number: _____
Email: _____
Phone: _____

Project Details

Project name/description:

Intended use (personal, educational, etc.):

File Information

Do you have a 3D model file ready to print?

Yes, I have a file (accepted formats: .STL, .OBJ): Please attach named file/files to email

No, I need help finding or creating a design:

If yes, where did you obtain your file?

Created it myself

Downloaded from: _____

Other: _____

Print Specifications

Preferred material/filament color (if available): _____

Estimated print size: ____ cm (L) x ____ cm (W) x ____ cm (H)

Infill density (if you have a preference): ____ %

Timeline

When do you need this to be completed (all prints have a 48-hour wait time unless specified otherwise)?

Agreement & Policies

I understand there may be a fee based on the material used and print time

I confirm this design does not violate copyright, trademark, or intellectual property rights

I confirm this item is not prohibited (weapons, obscene material, etc.)

I understand failed prints may still incur costs

Sign: _____ Date: _____

Staff Use Only

Estimated print time: _____

Estimated cost: _____

Approved by: _____ Date: _____

Question 1

- ☐ What are you most interested in using or learning here?
- ☐ 3D printing
- ☐ Laser cutting/engraving
- ☐ Cricut or vinyl cutting
- ☐ Sewing or fiber arts
- ☐ Art & design projects
- ☐ Technology or digital media
- ☐ Family or kids projects
- ☐ Open creative time
- ☐ Other: _____

Question 2

- ☐ How would you prefer to use the makerspace?
- ☐ Structured programs with step-by-step instruction
- ☐ Short workshops or demos (mix of instruction and self-leading)
- ☐ Drop-in open lab time (self-led)
- ☐ A mix of all of the above

Question 3

- ☐ When are you most likely to visit?
- ☐ Weekday mornings (before 1 pm)
- ☐ Weekday afternoon (before 3 pm)
- ☐ Weekday early evenings (after 3 pm)
- ☐ Weekday late evenings (after 6 pm)
- ☐ Weekend Mornings
- ☐ Weekend Evenings
- ☐ Not sure yet

Thank you!

Your feedback helps us build makerspace programs for our community.