

Community Library Association

Board Meeting Minutes

(In-Person and Zoom)

7/15/24

Board members in attendance: Dave Bennett, Susan Skowron, Steve Lackey, Florrie Chapin, Megan Shaw, Heidi Brayer, Kate Vavpetic, Suman Golla, Sandie Enders

Staff members in attendance: Jill McConnell, Kelley Beeson

Other Attendees: Jim Mitnick

Meeting called to order at 7:04 (Steve recommended that board members be physically present at meetings whenever possible.)

Motion to approve minutes from last meeting; approved.

1. Treasurer's Report (Dave Bennett)

In August, we began to see some benefit from the Director's freeze on new acquisitions as expenses saved, compared to budget. Revenues underperformed principally due to lower than budgeted direct contributions. The YTD result is a combined loss of (\$142,810), compared to a budgeted loss of (\$145,811).

After separating campaign funds, the balance sheet reports available cash of \$98,518, which should be sufficient to meet our budgeted needs through the end of this fiscal year.

The new Capital Campaign statement recognizes \$7,981 of expenses transferred from the YTD operating statement. Cash accounts total \$1,087,073, with another \$77,000 in pledges receivable.

2. Board Officers Discussion

Florrie was nominated as Secretary. Motion was approved.

3. Director's Report (Jill McConnell)

Library staff from both locations are busy representing the library at various and numerous community events which may be contributing to an influx of new patrons in the library. Circulation at both libraries is up significantly due to participation in the Summer Reading Program. Both Animation Camps for kids age 8-15 were full and utilized our 3D printer. Jill has met with furniture and signage vendors about the renovation.

4. Capital Campaign Update (Steve Lackey)

A New \$300k donation to the capital campaign brings the total to \$1.3 million. The Keystone grant application is in progress. Jim requested final drawings from Axis Architecture to get more current pricing for the project.

5. Other Business

The Summer Reading Party will take place on 8/17 at Allegheny RiverTrail Park. All board members are asked to help.

Jill and respective board members will attend upcoming council meetings to give a report on the library's activities and share information about the library's deficit.

Motion to allocate a portion of some administrative salaries to the capital campaign. Approved.

Meeting Adjourned at 8:09

Accepted By: Jill E. McConnell, Secretary Date: 7/16/24